

OOD  
Hotel

旅館指南  
HOTEL INFORMATION

親愛的旅客您好，

歡迎入住本旅館，為維護住宿品質及安全，請遵守以下入住規定：

- ◆ 入住時間為下午 3：00 後，退房時間為隔日上午 11：00 前，請務必攜帶入住者本人之身份證明文件辦理入住登記，提早進房或延後退房，旅館將另外酌收早進或延退費用。
- ◆ 旅客需年滿 18 歲者方能合法登記入住，旅館不接待未成年者單獨入住，未滿 18 歲之旅客須有年滿 18 歲之成年旅客陪同，或出示監護人同意住宿之證明。
- ◆ 入住前與退房後皆可提供免費寄存行李服務。寄存服務僅提供場所寄放，貴重物品及財物請自行攜帶與保管，寄放物品若有任何遺失、損毀或失竊，恕不負賠償責任。
- ◆ 若於登記入住時超過預訂客房房型之人數，旅館有權現場加收費用。每房限加1名，收費標準依照官方訂房頁面為主。
- ◆ 平假日收費標準如下說明：
  - ※ 加人：6 歲以下孩童不酌收任何費用
  - 6 歲(含)以上將加收每人每晚NT\$900（含客房備品一份，不佔床，不含早餐）
  - ※ 無提供加床服務
- ◆ 平、假日價格定義：
  - ※ 平日：週日~週四
  - ※ 假日：週五~週六、國定假日及其前夕
  - ※ 特殊假日：(每年更新於官網)
- ◆ 訂房取消政策依預訂平台或特殊專案規定為主。
- ◆ 為確保安全及環境維護，旅館及客房內嚴禁任何煮食及烹調行為。
- ◆ 請愛惜使用旅館內之設備物品，如遭毀損、遺失，須照價賠償。賠償金額可參考「房內備品價格表」。
- ◆ 為維護寧靜的住宿環境，請勿大聲喧嘩，訪客請降低音量並於夜間10：00 前離開，以免打擾其他旅客休息，謝謝您的貼心配合。
- ◆ 住宿、休憩中若有任何不適，請立即通知服務人員。
- ◆ 依菸害防制法規定本館及客房全面禁菸，違反規定可處 NT\$2,000~NT\$10,000 罰鍰。如經旅館發現於客房或館內抽菸之貴賓，飯店將酌收清潔費NT\$3,000，屢勸不聽者將通報警政單位。
- ◆ 館內嚴禁賭博、吸毒、攜帶違禁藥品及危險物品，如發現即報警處理；患有感染性疾病者，請先行告知飯店人員，不便之處，敬請見諒。
- ◆ 請確認您所住客房位置與緊急安全逃生口之位置並熟稔相關方向，以利於緊急事故發生時可從容脫險。
- ◆ 為維護住宿品質及環境衛生，全館禁止攜帶寵物進入(愛心導盲犬除外)。如有違反並經查實將酌收 NT\$5,000 清潔費用，另旅館保有無條件退宿之權利。
- ◆ 本館設有地下停車場，車位恕不保留。
- ◆ 本館若有任何待改進事項，歡迎立即向服務人員反映（並標示服務人員姓名及聯絡方式）。

## Dear valued Guest

Thank you for choosing OOD Hotel, Taipei. In order to maintain the quality and safety of the stay, please abide by the following regulations.

- ◆ The check-in time is 3 PM and check-out time is 11 AM. For early check-in or late check-out, an extra charge shall apply.
- ◆ According to government regulations, a valid Identification Document must be presented when check-in. Guest under 18 must be accompanied by an adult over 18 or proof of consent from a guardian.
- ◆ For your convenience we provide complimentary luggage storage before check-in and after check-out. Please keep your valuables belongings with you, the hotel will not be liable for any loss, damage, or theft of stored items.
- ◆ In case the number of people is over the reservations when check-in, the person will be charged additionally. Each room can accommodate a maximum of one additional Guest. And hotel does not offer extra bed services, we apologize for any inconvenience.
- ◆ Charges for additional Guest :
  - ※ Additional Guests : No charge for children under 6.
  - ※ For those aged over 6, an additional fee of NT\$900 per person per night will be applied (including room amenities, without extra bed and breakfast.)
  - ※ Hotel does not offer extra bed services.
- ◆ Our weekdays, weekends, and holidays room rates :
  - ※ Weekdays : Sun.-Thu.
  - ※ Weekends : Fri. & Sat., national holidays, and the eve of holidays.
  - ※ Special holidays : Annually updated on the official website.
- ◆ The cancellation policy should be referred to the reservation platform or special project.
- ◆ To ensure the safety and quality of stay, any kind of cooking or culinary activities in the room are prohibited.
- ◆ Please take care of the hotel facilities and equipment. Damages or losses will be charged based on the "Room Equipment Price List."
- ◆ To maintain a quiet environment, please refrain from making loud noise, and visitors are requested to leave before 10 PM to avoid disturbing other guests.

- ◆ Please inform the staff immediately if you experience any discomfort during your stay.
- ◆ According to 《Tobacco Hazards Prevention Act》 , smoking is strictly prohibited throughout the hotel, violate the regulations will result in a fine of NT\$2,000 to NT\$10,000. If the Guest is found smoking in the room or hotel, a cleaning fee of NT\$3,000 will be charged.
- ◆ Gambling, drug use, or engaging in any illegal activities are strictly prohibited in the hotel. Violations will be reported to the authorities. If Guests with contagious diseases are kindly requested to inform the staff in advance. We apologize for any inconvenience caused and thank you for your support.
- ◆ In case of a fire alarm, please follow instructions from the evacuation plan attached inside your room.
- ◆ To maintain the quality of the accommodation environment, pets are not allowed in the hotel (except for service animals). If any violations are found, the hotel will charge extra NT\$5,000.
- ◆ The hotel has an underground parking lot, and parking spaces don't have a reservation service.
- ◆ If there are any suggestions or improvements, please give the feedback to our staff. (As well as note the name and contact information of the staff.)